

# Productos / Stock



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**CyberPlanet** allows you to sell products and services through the [POS \(Point of Sale Terminal\)](#).

Using this option you can bring the entire economy of your business from **CyberPlanet**.

## Access to the settings

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Enter the **PC Server** menu **Setting Point of Sale Products / Stock**.

## Product and Stock Options

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**Product / Stock Configuration**

**a**
[Edit categories](#) **c** [Help](#)

**b** Show only category: All

Product	Category	Cost Price	Sale Price	Points	Client PC Order	Current stock	Bar Code
Coronita	general	\$0,70	\$1,00	0	Si	0	
Frugos	general	\$1,10	\$1,80	0	Si	0	
Gustozzi	general	\$1,00	\$1,50	0	Si	2	
HALLS	general	\$1,00	\$1,50	0	Si	0	
220 ORIGINAL	Bebidas	\$1,60	\$2,00	0	Si	20	
7 UP	Bebidas	\$1,60	\$2,00	0	Si	28	
AQUARIUS	Bebidas	\$1,40	\$2,00	0	Si	0	
BIO-Aloe Original	Bebidas	\$2,00	\$2,50	0	Si	0	
CONCORDIA	Bebidas	\$1,40	\$2,00	0	Si	1	
CRUSH	Bebidas	\$1,00	\$2,00	0	Si	0	
Frutaris	Bebidas	\$0,90	\$1,50	0	Si	2	
G.Chips	Bebidas	\$0,70	\$1,00	0	Si	20	
GATORADE	Bebidas	\$1,80	\$2,30	0	Si	74	
KRAPS	Bebidas	\$0,70	\$1,00	0	Si	44	
PEPSI	Bebidas	\$1,70	\$2,00	0	Si	13	
RED BULL	Bebidas	\$5,70	\$7,00	0	Si	0	
San Carlos Water	Bebidas	\$1,00	\$1,50	0	Si	197	
Charada	Galletas	\$0,70	\$1,00	0	Si	0	
CHOCOSODA	Galletas	\$0,70	\$1,00	0	Si	0	
Doña Pepa	Galletas	\$0,70	\$1,00	0	Si	0	

**d**
 **e**
 **f**

**g**
 **h**
 **i**
 **j**

Allow sales with negative stock. **k**

Keep history  Months. (0=unlimited) **l**

### a) Search box

If you are looking to edit any of your products, write here the initial of it and find it quickly.

### b) Edit categories

From here you can directly access the [category](#) settings.

### c) Show only category

By default all categories are displayed. If you want to work with products from a particular category, you should select it from this menu.

### d) New



[Watch: Create new product](#)

By clicking on **New** you can create products.

### 1- Category

Select the new product **category**.

Categories will allow you to manage and optimize sales of your products and services. After generating the categories you should apply them to each product. At the time of a sale you can filter by Category to speed up searches.

#### Important

It is optional to place category to your products.

### 2- Final price

Here you must place the selling price for your product.

### 3- Name

Place product name (The maximum number of characters for this field is 100).

#### Important

Using a barcode reader, in most cases, the product name is auto-complete.

### 4- Cost price

Now you can set the cost price of your product and better calculate your profits. Enter the cost price of your product.

#### Warning

At the time of entering new merchandise, the cost price may also be modified from [Stock: Income-Expenses](#).

### 5- Details

You can add additional details to your product. (Ideal to differentiate products with similar names).

### 6- point value

You can now set the number of points a customer needs to exchange for their products.

#### Important

To use this option, you need to enable the [Points System](#).

### 7- Minimum stock

This configuration is ideal to obtain quickly and simply, a list of those products that need to be replaced. Select the product and modify the minimum stock value you want. (By default the value is 1).

### 8- Actual stock

From here you can enter or edit the current stock of your products.

### 9- Tax

Taxes are only used for ticket generation and printing. If you use taxes, the ticket will first detail each tax-free item, then a subtotal, and finally the total value of each tax that is applied. [More information](#).

### 10- Choose image

By pressing this button you can enter or edit the images of your products.

### 11- Code - Barcode Reader

If you have a barcode reader, by placing the mouse cursor over this box you can configure the code to your product.

### 12- Purchase available from PC Client.

By enabling this option your customers will be able to buy this product from the Client PC.

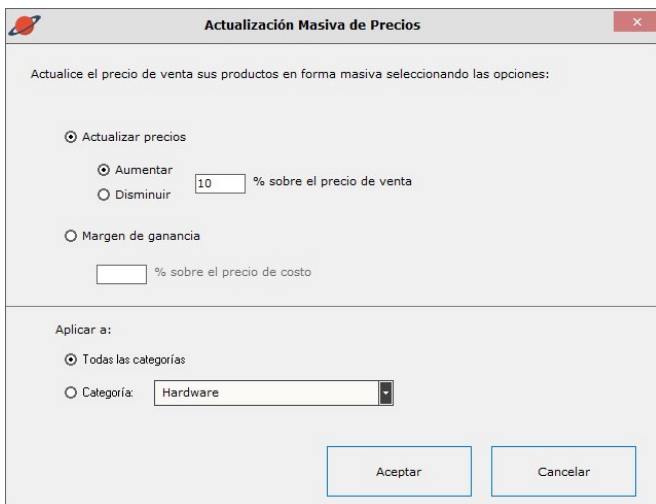
## e) Edit

To edit some of your products, simply double click on the row where the same is located.

## f) Delete

If you want to remove a product, select it, click **Delete**, confirm and finally select whether to keep the product within the history or not.

## g) Bulk Price Update



By clicking on this button, you will be able to set a generalized price rise or fall in percentage, taking as a reference the selling price or increase the profit margin.

## h) Import/Export Products

From here you can recover (import) or generate (export) a product list, with their respective information (Cost Price, Selling Price, Stock, product detail, etc).

This option is ideal for migrating your products from software to CyberPlanet or vice versa.



[View: Import / Export: Products - Services](#)

### **i) Print list of products**

By clicking on this button, you can print a list of all your products, with unit price, category, etc.

### **j) Products that need replenishment**

From here you can recover (import) or generate (export) a product list, with their respective information (Cost Price, Selling Price, Stock, product detail, etc).

This option is ideal for migrating your products from software to CyberPlanet or vice versa.

### **k) Allow sales with negative stock**

Marking this option allows the sale of products with stock less than or equal to 0.

### **l) Keep track**

From here you can choose for how many months you want to keep the history of your products. Placing 0 can save the history for indeterminate time.