

# Productos / Stock



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**CyberPlanet** allows you to sell products and services through the [POS \(Point of Sale Terminal\)](#).

Using this option you can bring the entire economy of your business from **CyberPlanet**.

## Access to the settings

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Enter the **PC Server** menu **Setting Point of Sale Products / Stock**.

## Product and Stock Options

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**Product / Stock Configuration** x

[Help](#)

a b Show only category:  c [Edit categories](#)

| Product           | Category | Cost Price | Sale Price | Points | Client PC Order | Current stock | Bar Code |
|-------------------|----------|------------|------------|--------|-----------------|---------------|----------|
| Coronita          | general  | \$0,70     | \$1,00     | 0      | Si              | 0             |          |
| Frugos            | general  | \$1,10     | \$1,80     | 0      | Si              | 0             |          |
| Gustozzi          | general  | \$1,00     | \$1,50     | 0      | Si              | 2             |          |
| HALLS             | general  | \$1,00     | \$1,50     | 0      | Si              | 0             |          |
| 220 ORIGINAL      | Bebidas  | \$1,60     | \$2,00     | 0      | Si              | 20            |          |
| 7 UP              | Bebidas  | \$1,60     | \$2,00     | 0      | Si              | 28            |          |
| AQUARIUS          | Bebidas  | \$1,40     | \$2,00     | 0      | Si              | 0             |          |
| BIO-Aloe Original | Bebidas  | \$2,00     | \$2,50     | 0      | Si              | 0             |          |
| CONCORDIA         | Bebidas  | \$1,40     | \$2,00     | 0      | Si              | 1             |          |
| CRUSH             | Bebidas  | \$1,00     | \$2,00     | 0      | Si              | 0             |          |
| Frutaris          | Bebidas  | \$0,90     | \$1,50     | 0      | Si              | 2             |          |
| G.Chips           | Bebidas  | \$0,70     | \$1,00     | 0      | Si              | 20            |          |
| GATORADE          | Bebidas  | \$1,80     | \$2,30     | 0      | Si              | 74            |          |
| KRAPS             | Bebidas  | \$0,70     | \$1,00     | 0      | Si              | 44            |          |
| PEPSI             | Bebidas  | \$1,70     | \$2,00     | 0      | Si              | 13            |          |
| RED BULL          | Bebidas  | \$5,70     | \$7,00     | 0      | Si              | 0             |          |
| San Carlos Water  | Bebidas  | \$1,00     | \$1,50     | 0      | Si              | 197           |          |
| Charada           | Galletas | \$0,70     | \$1,00     | 0      | Si              | 0             |          |
| CHOCOSODA         | Galletas | \$0,70     | \$1,00     | 0      | Si              | 0             |          |
| Doña Pepa         | Galletas | \$0,70     | \$1,00     | 0      | Si              | 0             |          |

**d**  **e**  **f**

**g**  **h**  **i**  **j**

Allow sales with negative stock. **k**

Keep history  Months. (0=unlimited) **l**

### a) Search box

If you are looking to edit any of your products, write here the initial of it and find it quickly.

### b) Edit categories

From here you can directly access the [category](#) settings.

### c) Show only category

By default all categories are displayed. If you want to work with products from a particular category, you should select it from this menu.

### d) New



[Watch: Create new product](#)

By clicking on **New** you can create products.

## 1- Category

Select the new product **category**.

Categories will allow you to manage and optimize sales of your products and services. After generating the categories you should apply them to each product. At the time of a sale you can filter by Category to speed up searches.

### Important

It is optional to place category to your products.

## 2- Final price

Here you must place the selling price for your product.

## 3- Name

Place product name (The maximum number of characters for this field is 100).

### Important

Using a barcode reader, in most cases, the product name is auto-complete.

## 4- Cost price

Now you can set the cost price of your product and better calculate your profits. Enter the cost price of your product.

### Warning

At the time of entering new merchandise, the cost price may also be modified from [Stock: Income-Expenses](#).

## 5- Details

You can add additional details to your product. (Ideal to differentiate products with similar names).

## 6- point value

You can now set the number of points a customer needs to exchange for their products.

### Important

To use this option, you need to enable the [Points System](#).

## 7- Minimum stock

This configuration is ideal to obtain quickly and simply, a list of those products that need to be replaced. Select the product and modify the minimum stock value you want. (By default the value is 1).

### **8- Actual stock**

From here you can enter or edit the current stock of your products.

### **9- Tax**

Taxes are only used for ticket generation and printing. If you use taxes, the ticket will first detail each tax-free item, then a subtotal, and finally the total value of each tax that is applied. [More information](#).

### **10- Choose image**

By pressing this button you can enter or edit the images of your products.

### **11- Code - Barcode Reader**

If you have a barcode reader, by placing the mouse cursor over this box you can configure the code to your product.

### **12- Purchase available from PC Client.**

By enabling this option your customers will be able to buy this product from the Client PC.

## **e) Edit**

To edit some of your products, simply double click on the row where the same is located.

## **f) Delete**

If you want to remove a product, select it, click **Delete**, confirm and finally select whether to keep the product within the history or not.

## **g) Bulk Price Update**

By clicking on this button, you will be able to set a generalized price rise or fall in percentage, taking as a reference the selling price or increase the profit margin.

## **h) Import/Export Products**

From here you can recover (import) or generate (export) a product list, with their respective information (Cost Price, Selling Price, Stock, product detail, etc).

This option is ideal for migrating your products from software to CyberPlanet or vice versa.



[View: Import / Export: Products - Services](#)

### **i) Print list of products**

By clicking on this button, you can print a list of all your products, with unit price, category, etc.

### **j) Products that need replenishment**

From here you can recover (import) or generate (export) a product list, with their respective information (Cost Price, Selling Price, Stock, product detail, etc).

This option is ideal for migrating your products from software to CyberPlanet or vice versa.

### **k) Allow sales with negative stock**

Marking this option allows the sale of products with stock less than or equal to 0.

### **l) Keep track**

From here you can choose for how many months you want to keep the history of your products. Placing 0 can save the history for indeterminate time.